

Ref. no.-TPGI/Admin/2023/11/918

Dated :- 07-11-2023

To

The Deputy Director Employment  
Directorate of Labour & Employment  
Shimla-1, Himachal Pradesh 171003.

**Sub.- Requisition for the posts of Teaching and Administration Staff on Contract basis.**

Respected Sir/Madam

The Planet Group of Institutions (Promoted by- The Planet Education Society) Registered under the Society Reg. Act. 2006, Govt. of Himachal Pradesh. We are providing a platform for achieving academic excellence through modern technology. Regarding it is submitted that Institution requires following well qualified Teaching/Non-Teaching Staff for our Institutions on Contract basis.

Online application is called for below mentioned posts. The desired candidate should apply for these posts through online link display in [www.theplaneteducation.net](http://www.theplaneteducation.net) website (at Notification tab) the candidate should check their education qualification, experience before filling the online application form.

**NOTE: - THE CANDIDATES MEETING ELIGIBILITY CRITERION WILL HAVE TO APPEAR IN VIRTUAL INTERVIEW/SKILL TEST.**

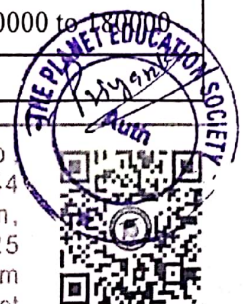
**1. Branch/Department: - The Planet Group of Institution (TPGI)**

Sr. No.	Name of Post	Place of Posting	Number of post	CTC Annual
1.	Accounts Executive	Paonta Sahib, Sirmour	1	144000 to 180000
<b>Total</b>			<b>1</b>	

**2. Branch/Department: - The Planet Skill Development Mission (TPSDM)**

Sr. No.	Name of Post	Place of Posting	Number of post	CTC Annual
1.	Executive Director	Paonta Sahib, Sirmour	1	360000 to 420000
2.	Chief Programme Coordinator	Paonta Sahib, Sirmour	1	300000 to 360000
3.	Programme Coordinator	Paonta Sahib, Sirmour	2	150000 to 180000
<b>Total</b>			<b>4</b>	

Corp. Off. :- Kaushal Bhawan, Paonta-Bangran Road, Paonta Sahib, Distt. Sirmour, (H.P.) 173025 Contacts : 01704-224442, 09817344441, 9736313144  
Email:-tpsdm2018@gmail.com, theplanetskill@gmail.com, tpsdmvtc@gmail.com,  
Reg. Off.:- N.H.-72, Shamsnerpur, Paonta Sahib, Distt.-Sirmour. (H.P.) 173025  
Contacts :- 01704-224441, 9736528828, 8894363765. mailbox.theplanet@gmail.com  
Email:-theplaneteduinstitute@gmail.com, hpsdmtraining@gmail.com. Website:-www.theplaneteducation.net



3. Branch/Department :- The Planet Skill Academy (TPSA)

Sr. No.	Name of Post	Place of Posting	Number of post	CTC Annual
1.	Front Office Executive /Counsellor	Paonta Sahib, Sirmour	2	114000 to 144000
2.	Centre Manager/Principle	Paonta Sahib, Sirmour	1	270000 to 300000
3.	Hospitality and Management Trainer	Paonta Sahib, Sirmour	1	162000 to 188000
4.	Electrical/Power Trainer	Paonta Sahib, Sirmour	1	126000 to 150000
5.	Computer Trainer	Paonta Sahib, Sirmour	2	102000 to 126000
6.	Accounts & Tally Trainer	Paonta Sahib, Sirmour	1	102000 to 126000
7.	Sales & Marketing	Paonta Sahib, Sirmour	4	126000 to 150000
8.	Jewellery Designer Trainer	Paonta Sahib, Sirmour	2	102000 to 126000
9.	Jewellery Retail Sales Associates Trainer	Paonta Sahib, Sirmour	2	102000 to 126000
10	Airline Cabin Crew Trainer	Paonta Sahib, Sirmour	2	126000 to 150000
11	Commies Chef	Paonta Sahib, Sirmour	2	162000 to 188000
<b>Total</b>			<b>20</b>	

Please visit [www.theplaneteducation.net](http://www.theplaneteducation.net) and read all instructions, terms and conditions carefully before applying.  
The last date of submit application: - 5.00 P.M., 16-11-2023

For More Information Contact No:-9817344441, 8894363765



The Planet Education Society  
Paonta Sahib, Sirmour, HP.-173025

Copy to: -

- District Employment Officer, Distt Sirmour, Nahan for information and to support Employability.
- Sub. Employment Ex. Paonta sahib, Sirmour for information and to support Employability.
- Secretary "The Planet Education Society".
- Website.
- Office Copy.

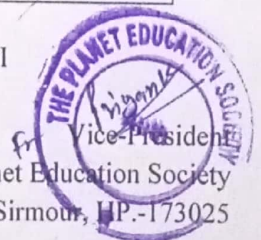
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**Eligibility Criteria:-**

Name of Post	Minimum Eligibility Criteria
Executive Director (TPSDM)	Graduate in any Discipline from a recognized Institute /University. One Year Computer Diploma from a recognized Institute /University. Minimum 07 years Relevant Experience. (At least three years in skill related job)
Centre Manager /Principle	Graduate in any Discipline from a recognized Institute /University. One Year Computer Diploma from a recognized Institute /University. Minimum 05 years Relevant Experience Preferably in IT skill Development Related Projects.
Accounts Executive	Bachelor Degree in HR or Related business field 3+ experience in Accounts/GST Comprehensive understanding of local, State and federal employment laws
Chief Program Coordinator	Graduate in any Discipline from a recognized Institute /University. One Year Computer Diploma from a recognized Institute /University. Minimum 05 years Relevant Experience. (At least three years in skill related job)
Program Co-coordinator	Graduate in any Discipline from a recognized Institute /University. One Year Computer Diploma from a recognized Institute /University. Minimum 3 years' Experience Relevant Post. (At least One years in skill related job)
Accounts & Tally Trainer	B.C.A /PGDCA/MCA/B. Tech. CSE, Minimum 02 Year Experience. 10+2. B.Com, Accounts & Tally Diploma with GST, Minimum 02 Year Experience.
Hospitality and Management Trainer	Certified in Domain, Diploma in Hotel Management Degree in Hotel Management Minimum 2 years' Experience Relevant Trade.
Power/Electrical Trainer	10+2, Diploma in relevant trade of minimum 1 year duration. ITI in the relevant trade. Graduate in the relevant trade Minimum 02 Years' Experience
Sales & Marketing Executive	10+2, BA, MBA With 2year'Expreience in Education Sector.
Reception/Counsellor	Graduate in any Discipline from a recognized Institute /University. One Year Computer Diploma from a recognized Institute /University Minimum 2 years' Experience.
Computer Trainer	B.C.A /PGDCA/MCA/B. Tech. CSE, Minimum 02 Year Experience.
Jewellery Designer Trainer	12th Class/I.T.I ( 12th Pass ) One Year Diploma from a recognized Institute /University Minimum 2 years' Experience in Relevant Sector
Jewellery Retail Sales Associates Trainer	12th Class/I.T.I ( 12th Pass ) One Year Diploma from a recognized Institute /University Minimum 2 years' Experience in Relevant Sector
Airline Cabin Crew Trainer	Graduate in Relevant Sector from a recognized Institute /University. One Year Computer Diploma from a recognized Institute /University Minimum 2 years' Experience.
Commies Chef	Diploma in Hotel Management Minimum 5 years' Experience Relevant Trade.

The power of terminating the service is in the hands of Chairman/Managing Director of TPGI



The Planet Education Society  
Paonta Sahib, Sirmour, H.P.-173025

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## How to Apply

1. Only online application form will be received.
2. Go to TPSDM official website (<https://www.theplaneteducation.net>)
3. Click on Notification tab.
4. Under the Notification tab go through the Link Advertisement, Application form filling steps before filling the form.
5. Clicks apply online Link and follow the steps.
6. Upload concerned documents
  - a. Upload Qualification & work Experience Certificate in Single PDF size below 10 MB
  - b. Upload Recent Passport size photo(jpeg/jpg) size below 1Mb
7. Submit the form
8. Candidate must have a valid E-mail ID

## Result/virtual interview

9. The candidates meeting eligibility criterion will have to appear in virtual interview/ skill test.



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